

PLEASE COMPLETE
AND RETURN TO

CITY OF MUSKEGON HEIGHTS — INCOME TAX DIVISION
2724 Peck Street, Muskegon Heights, MI 49444

EMPLOYER'S FEDERAL IDENTIFICATION NUMBER
(IF NOT REQUIRED, WRITE "NONE")

EMPLOYER'S WITHHOLDING REGISTRATION

READ INSTRUCTIONS ON THE REVERSE SIDE BEFORE FILLING OUT THIS FORM

MH-

1. TRADE NAME					
2. EMPLOYER'S NAME (GIVE OWNER'S TRUE NAME IF DIFFERENT FROM TRADE NAME ABOVE)					
3. ADDRESS OF PRINCIPAL PLACE OF BUSINESS					
4. CHECK TYPE OF ORGANIZATION <input type="checkbox"/> INDIVIDUAL OWNER <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION <input type="checkbox"/> OTHER (ATTACH EXPLANATION)	5. LOCAL TELEPHONE NUMBER	6. NO. OF EMPLOYEES			
7. DATE BUSINESS ACQUIRED BY EMPLOYER SHOWN IN ITEM 2 ABOVE	MONTH DAY YEAR	8. GIVE THE DATE YOU FIRST PAID WAGES SUBJECT TO MUSKEGON HEIGHTS WITHHOLDING	MONTH DAY YEAR		
9. WAS THIS BUSINESS PREVIOUSLY OPERATED BY ANOTHER EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	10. IF ANSWER TO ITEM 9 IS "YES", GIVE EMPLOYER'S NAME AND IDENTIFICATION NUMBER IS KNOWN.				

SIGNATURE

TITLE

DATE

DO NOT FOLD STAPLE OR MUTILATE

MH-SS.4

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INSTRUCTIONS

Each employer withholding City Of Muskegon Heights Income Tax from employee's wages should register with the Income Tax Administrator, Income Tax Division. For the convenience of the employer, the Federal Identification Number assigned to the employer by the Federal District Director Of Internal Revenue will be used for the City Of Muskegon Heights Income Tax Division records. If an employer does not have a Federal Identification Number District Director Of Internal Revenue on Federal Form SS-4 for a number.

When for any reason the Federal Identification Number is not required, an identification number will be assigned by the City Of Muskegon Heights Tax Division. If an employer is assigned a Federal Number at a later date, he must notify the City Income Tax Division of the Federal Number assigned. The employer will then be notified to discontinue the City Of Muskegon Heights Identification Number and use the Federal number for all future City withholding purposes.

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